



St Michael's Hospice Charity AGM Minutes 18th March 2019

Welcome:

The Meeting was opened by the Chairman Andrew Lauder. It was established that the Meeting had a quorum.

Approval of the 2018 AGM Minutes

The Minutes of the 2018 AGM Meeting were unanimously approved and signed

Presentation of Certificates for supporting SMHC at the Logicom Marathons 2019:

Numerous Certificates were presented by the Chairman to various organisations and personnel who had made a specific contribution to supporting the Charity from sponsorship and personal involvement..

Auditors' Report:

The Auditors' Report was presented by Pro Vision Accounting

The Charity was given full endorsement by the Auditors who had not found any problems in the Accounts . The Accounts were adopted with no queries. Adoption of the Auditors for a further year was approved.

Proposed: Andrew Lauder

Seconded by: Cameron McDonald

Chairman's Report

Firstly, I would like to thank the Trustees, sponsors, shop managers and over 80 volunteers for their unbelievable support and dedication in 2018, without which these excellent results would not have happened. Please remember that none of us is paid and that this year has taken up a great deal more of all of our time than we expected to take your Charity to this level.

Highlights 2018:

Donations to A.M. Hospice UP 35% from 96k to 130k

Gross income at 155k UP vs. 132k in 2017
Shop gross donations UP 4.8%
Shop nett donations UP 9.4%
Marathon Sponsorship UP
Events UP (Golf 3k, marathon 20k)
Membership UP
Volunteers UP
Expenditure on advertising UP
New shop UP
Team SMHC entries into 2019 marathon UP from 275 to 306
Collection Boxes similar
Funeral donations DOWN (taken over by AMH)
One off donations DOWN

Full charitable status has now been approved by the Ministry of Finance, but we still await approval from Paphos District Office.

The shops are of vital importance to us and represent gross over 81% of our donation income. As Chairman, I have retained the job of looking after these shops which I try to visit once a week and the dedication from managers and volunteers is quite unbelievable - we are extremely fortunate. Shops are strongly branded, work closely together, are superbly well managed, do not look like other Charity shops and are exchanging stock. They are a credit to the Charity.
Our advertising campaign for the shops and the 5k has been extended to Sunshine Radio as well as Rock FM with good responses and will continue through 2019.

However, by unanimous agreement of your Trustees, we decided to do fewer events, concentrating on a few larger ones every year.

Team SMHC raised over €20k at the 20th marathon and hope to raise a similar amount in 2019. All the funds went into SPAN -Support a Nurse Initiative and funds have been paid to the AMH for nurse training, salary increases in 2019 and new GESY national health contributions as well as some general maintenance costs. Team SMHC has considerably raised the profile of your Charity and built up a great deal of excitement and satisfaction amongst those who entered.

SMHC/ Peter Morton Removals Golf Competition made over 3k
Thanks to PMR for sponsoring this event for another two years and to Elea donating tee times worth c. 2.5k not in accounts, as well as to Nikki and John Eldred and Barrie Hattam.

Our UK operation headed by John Kearns has generously contributed over €7,500 yet again.
One of the highlights of 2018, not included in our accounts, was the completion of the beautiful Garden of Memories, which raised over 20k and was installed in 12 months, thanks entirely to Geoff Eccleston and his team and major sponsorship from Peter Morton Removals.

We are trying to forge closer links with the Hospice Trustees and now have meetings every four months. My thanks to Cameron McDonald for taking on the sometimes very challenging role of acting as coordinator between our two organisations!

We carried out our first joint event with the Cancer Patients Support group and I believe that closer cooperation with this excellent Charity will bring benefits to both organisations.

Thanks to Eamon Brookes for his support and help with radio advertisements and our website and to Maria from Vision Media 360 who has kindly agreed to redesign and manage our website in 2019.

Thanks also to Rick Legend, Colin Wright and Melissa for their musical support of your Charity and for the countless individuals who have supported us in 2018.

2019

In the first three months of this year we have paid the Hospice an amazing total of €3,000, thanks to the hard work of all our volunteers and to our 2018 SPAN initiative.

We have entered the second largest team ever in the 20th Cyprus Marathon with 306 runners and walkers, including West Coast Runners. The total amount raised will be announced at the AGM (phrase deleted as not applicable) and all funds will again go to our SPAN initiative, paying for training of nurses, extra nursing costs and general running costs of the AMH.

Heather Stroud, a volunteer at our Harbour shop is walking an incredible 45 miles over two days in May for your Charity, so please sponsor her today or at our SMHC Harbour shop.

Finally I would like to thank all our major sponsors - do please try to use them as our way of saying thank you:

Paphos Property Professionals, Provision Accounting, TLC School Agios Giorgios, Peter Morton Removals, Sunshine Radio, G&P Prokataskevastiki, (bathrooms, tiles and DIY,) Markos MY Hair Studio, Centropical Opticians, Kolios Butchers, Pro Act Expatriate Services, West Coast Runners, 20th Cyprus Marathon organisers, Rock FM and Charlotte Hadjikyriakou our wonderful graphic designer, Nine, VisionMedia 360, Florida Pools, Hydra Insurance, Neapolis University and Paphos Home Market.

As you can see, we have all been very busy and I would request you all to please support the limited events that we will be holding this year and to think about volunteering to work for a morning a week at one of our great charity shops or helping at some of our events.

Please email me on chairmansmhc@aol.com about becoming a volunteer or later a Trustee.

It is with great regret that, for health reasons, I am standing down as Chairman at this meeting but it shows the dedication of your Trustees that we are all prepared to stand for re-election next year, myself as a

Non-Executive Trustee. It has been my privilege to act as your Chairman for the last two years and I am confident that your Trustees have an important strategic plan in place for the future of your Charity and that of the Hospice.

Thank you for your continued support in 2018.

Andrew Lauder
Chairman.

Treasurer's Report

SMHC Treasurer's Report for 2018

I would, before I start like to thank Yiannis Pouryiouros and his team of Pro Vision Accounting for auditing our accounts again this year at no cost to the Charity. We are extremely grateful for their time and generosity.

As our Mission Statement clearly says, our reason d'être is to raise funds in support of the Archangel Michael Hospice in order to provide excellence in free palliative and respite care to those in need, irrespective of race, colour or creed. The annual running costs whilst not yet audited is believed to be in the region of €50k per annum. Your Charity has had sight of their summary accounts.

Total income generated was €55076.43 +16.3% on 2017.

SHOPS

Our 5 shops supported by over 80 very hard working volunteers managed to generate €26,500 gross income, an increase of €800.00 (+4.8%) over what was a very good 2017 result. However, taking into account shop related expenses which includes rent, utilities, taxes, transport etc., their net contribution to our bottom line stands at €0480 vs €2700 (decimal point missing) an increase of 9.4% on 2017. This also takes into account a new commitment of maintaining the AMH Garden of Remembrance which has been funded by our Polemi shop through their Sunday opening.

2019 will be challenging however as rental costs will see an increase in some shops and some activities like furniture sales will see a fall due to logistics and an aging volunteer population (physical constraints). Our Polemi shop is consolidating its operation to save costs and optimise on retail space.

Traditional Revenue Streams

These have by and large remained fairly constant without exceptions;

Events and Raffles

€2220 +14% LY due in the main to our annual Elea Golf Tournament with grateful thanks to Nikki Dake and John Eldred (organizers) and also our St Michael Name Day event organized by Andy Brace.

Donations

€011.00 (-16%). With our grateful thanks to two donations in December totaling €500.00 it would have been a very disappointing year. This trend mirrored by AMH is not at all encouraging.

Funeral Collections

Apart from one opportunity lost due to non availability of volunteers to attend, a decision was taken in October for the Archangel Michael Hospice to undertake the responsibility of attending funerals of Cypriots and others who have passed on in the hospice. SMHC is committed to cover all other funerals when invited to do so. Donations from funerals this year was €4980 (-31%). Our thanks to Keith Smith and Karen Allcock for their efforts. To date in 2019 we have not been invited to attend any funerals so we can possibly see a further big drop in income generated in the current year.

Charity Collection Boxes

With 100 boxes in circulation, we collected €4045 (-2.8%). A lot of work goes into this effort and again our thanks to Nikki Dake and John Eldred for their relentless efforts.

SMHC UK Fundraising Arm

John Kearns who runs our fund raising arm in the UK managed to raise an excellent €520.00. Thank you John.

Donations to Archangel Michael Hospice

A total of €30627 (+35% LY) was paid to the AMH Trustees. This included our commitment to support nurses training and development to further excellence from our Sponsor a Nurse initiative in addition to our regular transfers. This sum included €5k which was withheld in 2017 due to a possible VAT liability as we were liable under our Association status. With our charitable status in sight and verbal assurance that we would not be liable for retrospective VAT, this was released. Thus in real terms, our contribution to the AMH was +19.8%. An amazing effort.

SMHC Annual 5K Fun Run (Sponsor a Nurse Initiative)

In 2017, our Chairman kicked off our “Sponsor a Nurse” initiative through participation in the Logicom Marathon and Fun Run event (2018) as “Team SMHC”. It followed a drive to help improve standards of nursing and care by providing resources the Archangel Michael Hospice would not ordinarily have, to pay for training either here in Cyprus or through partners in the UK. Recent training in the UK was paid for by the Charity and the fund currently stood at €6129.00. In 2019 entry fees for the marathon have been paid. Cheques for AC repairs and for the nurses pay increase for 2019 have also been paid leaving a residual balance of €8.81

The fund is built up from corporate and individual sponsorship monies, participant’s sponsorships. Outgoings including entry fees, running shirts etc. are covered from this same fund. We are hoping to see a net increase of monies generated from our upcoming event in March.

EXPENSES

During the course of the year, we have continued with our radio advertising and rebranding of our Charity which is reflected in our shop frontage and also banners and fliers for use at events and so on. Our expenses increased by 25% which takes into account the increased donations to the AMH.

Chris Peet Treasurer and Acting Secretary

A vote of thanks was given by the Chairman for the timely and accurate presentation of the Accounts throughout the year by our Treasurer.

RE-ELECTION OF TRUSTEES

All Trustees were available for re-election therefore they retired from the room. Cameron McDonald took the Chair and canvassed Members for their approval to re-elect the Trustees. Considerable discussion was held not about the re-election of Trustees, but more about the Hospice and its use of the funds raised by the Volunteers.

All Trustees were re-elected.

MOTIONS PUT FORWARD BY THE BOARD

There were no motions to be put before the Membership for their approval.

AOB

Further questions were asked by the Membership to Steve Gannon and Fr Carlos about the running of the Hospice.

Fr Carlos gave a vote of thanks to the Membership for their hard work and congratulated them on their splendid achievements.

CLOSING ADDRESS

The Chairman Andrew Lauder announced he was standing down as Chairman due to ill health and again thanked the Membership for their support. He handed over to Keith Wallace Vice Chairman who gave a vote of thanks to Andrew from the Trustees and made a small presentation to express their appreciation for his leadership and guidance during the last year.

The Meeting then closed.

Post AGM Trustees Meeting

The 4 trustees then met to elect a new Chairman.

Keith Wallace was proposed by Andrew Lauder and seconded by Chris Peet.

Keith Wallace was unanimously voted as Chairman.

Chris Peet remained in the position of Treasurer and Acting Secretary

Keith Smith took up the position of Shops Coordinator

Andrew Lauder remained as a Trustee without portfolio.